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17 May 2018

ENTER YOUR NAME:	DATE OF BIRTH:
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Your personal and health information is really important. So we are making some changes to how we collect and use that data. They all reflect the rights and protection you are entitled to under the new General Data Protection Regulation (GDPR). This comes into effect on 25th May 2018.

Our fair processing notice, which explains what information we hold about you, how and why we use that information, how we retain and secure this information, who we share this information with and for what purposes can be found in the surgery and on our website:

<https://sheffordhealthcentre.gpsurgery.net/>

In order for us to communicate effectively with you we need you to actively opt in to receive certain communications from us, please tick each box that you give your consent to be contacted via this method:

<u>CONTACT METHOD</u>	Please confirm number / email address we are to use: <u>NOTE:</u> THIS IS YOUR RESPONSIBILITY TO KEEP THIS UPDATED.	<u>CONSENT</u> (Tick below if you are happy for us to contact you via this method AND for the reasons stated)
Mobile – phone call only		
Mobile – Text or Data Messaging Services We may text or data message you about: Appointments Appointment Reminders Results Health Campaigns, like flu vaccines NOTE: WE WILL NEVER TEXT YOU ABOUT SENSITIVE INFORMATION		
E-MAIL		

We may email you about: Appointments Appointment Reminders Results Health Campaigns, like flu vaccines NOTE: WE WILL NEVER EMAIL YOU ABOUT SENSITIVE INFORMATION		
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PRESCRIPTIONS

Under the GDPR we will also need to gain your consent to allow other people to collect your repeat prescriptions. If you would like to nominate somebody else to collect your prescriptions on your behalf please use the box below to name this person(s). Remember this person(s) will need to be able to confirm your full address, including the post code and your date of birth in order to collect the prescription.

Name	Relationship to you

LETTERS / SICK CERTIFICATES / REFERRAL PAPERWORK

Under the GDPR we will also need to gain your consent to allow other people to collect any paperwork on your behalf. This would only be something that you have requested such as Sick Certificate or private letter, it could also be paperwork relating to a referral. If you would like to nominate somebody else to collect any paperwork or on your behalf please use the box below to name this person(s). Remember this person(s) will need to be able to confirm your full address, including the post code and your date of birth in order to collect the paperwork.

Name	Relationship to you

The GDPR sets a high standard for consent. Consent means offering people genuine choice and control over how their data is used. When consent is used properly, it helps you build trust and enhance reputation. However consent is only one potential lawful basis for processing information. Therefore we may not need to seek your explicit consent for every instance of processing and sharing your information, on the condition that the processing is carried out in accordance with our fair processing notice.